

THE KILLEARN TRUST
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

THE KILLEARN TRUST

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THE KILLEARN TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr J Parker - Chairman (Resigned 18 September 2023) Mr J Ptolomey - Chairman (Appointed as Chairman 18 September 2023) Mrs K Pollock - Secretary (Resigned as Secretary 12 June 2023) Mrs A Attack - Secretary (Appointed Secretary 12 June 2023) Mrs G Smith - Treasurer Mr A Berrill - Ex Officio (Resigned 5 May 2022) Mr P Henke - Ex Officio (Appointed 24 November 2022) Mrs P Craigie - Ex Officio Rev S Sharp - Ex Officio
Principal office	7 Napier Road Killearn Glasgow G63 9PB
Charity number	SC003347
Independent examiner	Wylie & Bisset LLP 168 Bath Street Glasgow G2 4TP
Bankers	Bank of Scotland 2 Station Road Milngavie Glasgow G62 8AA
Solicitors	Brodies LLP 110 Queen Street Glasgow G1 3BX
Investment advisors	Evelyn Partners 177 Bothwell Street Glasgow G2 7ER
Website	www.killearn.org.uk/killearntrust.html

THE KILLEARN TRUST

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2023

The Trustees present their annual report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's constitution, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland.

The legal and administrative information on page one forms part of this report.

Objectives and Activities

The Trust is a registered Scottish Charitable Incorporated Organisation (SCIO).

The main objective of the Trust is to inaugurate and/or assist either financially or in any other way any scheme, purpose, society or object which in any way promote the moral, social and intellectual welfare of the inhabitants of the Parish of Killearn. This is largely achieved through the provision of affordable housing to deserving individuals from the Killearn area and donations to worthwhile causes within the community. The trust is also involved in local conservation and environmental issues.

The Trust owns nine residential properties and four open spaces, purchased in order to meet the charity's objectives.

Structure, Governance and Management

Trustees

The Trust is run by the Trustees and those who served the charity during the year were as follows:

Mr J Parker	- Chairman (Resigned 18 September 2023)
Mr J Ptolomey	- Chairman (Appointed as Chairman 18 September 2023)
Mrs K Pollock	- Secretary (Resigned as Secretary 12 June 2023)
Mrs A Attack	- Secretary (Appointed as Secretary 12 June 2023)
Mrs G Smith	- Treasurer
Mr A Berrill	- Ex Officio (Resigned 5 May 2022)
Mr P Henke	- Ex Officio (Appointed 24 November 2022)
Mrs P Craigie	- Ex Officio
Rev S Sharp	- Ex Officio

The Trustees normally have quarterly meetings with the day to day running of the Trust delegated to the Secretary and Treasurer. Property maintenance matters are dealt with by Mr Ptolomey. An honorarium of £100 each is paid to the Secretary and Treasurer each year. The other trustees are unpaid but are occasionally refunded for small amounts of expenditure.

Elected Trustees come up for election every four years. Ex Officio Trustees are Trustees based on the position they hold within the village, namely Minister for Killearn Kirk, Killearn Primary School Head Teacher and one of the Councillors for the Forth and Endrick Ward of Stirling Council.

Councillor Berrill did not stand for re-election in May 2022 and Councillor Henke has been appointed in his place. The Head Teacher has been seconded for part of each week and her duties are now shared with the Deputy Head Teacher.

The Trust has reviewed its policies relating to induction and training to comply with the new guidelines and recommendations from the Office of the Scottish Charity Regulator. This has ensured that its policies are sufficient to meet the training needs of its Trustees and that the charity continues to maintain the highest possible standards of service delivery.

THE KILLEARN TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Trust has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

Risk

The Trustees have assessed the major risks to which the Trust is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Achievements and Performance

Properties

Routine repairs and maintenance were carried out to all nine properties. There has been extra expenditure on some of the properties including a new door, replacement windows and two replacement boilers. The tenancy on one property terminated on the death of the tenant. This resulted in considerable expense firstly on legal fees to remove an authorised occupant, secondly on clearance of the house and garden including the demolition of various temporary structures and finally on refurbishment, including alterations to bring the property up to current standards.

The Trust's factors, Redpath Bruce LLP, continue to be accountable for all matters relating to the properties including rent collection and payment of invoices.

Funding

Grants totalling £467 were made during the year for Colourful Killearn, Christmas lights and the Killearn 10K race.

Open Spaces

The Glebe was used in November for the annual fireworks display. The Well Green has been cleared of the overgrown bushes and trees and this area has been seeded with grass.

Buchanan Monument

The Trust has continued to maintain the grounds of the Buchanan Monument.

Parish of Killearn Book

A further 9 copies of the third edition of the Parish of Killearn book have been sold during the year.

Financial Review

The Trustees are responsible for the Trust's internal financial controls which aim to give reasonable assurance that issues are identified as they arise and are dealt with appropriately in an effective and timely manner. The Trustees normally meet quarterly to review administration of the owned properties, the financial performance of its investments and to assess donation requests from local groups and individuals.

It is the policy of the Trust that unrestricted funds, which have not been designated for a specific use, should be maintained at a level which ensures that the Trust has sufficient funds available to carry out major refurbishments to at least two properties at any time, or more minor upgrades, which may be required by legislation, to all nine properties, as well as continuing to provide investment income for future expenditure. An estimate for these refurbishments at current costs would be £200,000. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Trust's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year, with the Trust's general reserves (excluding property) sitting at £728,373 at the year end.

THE KILLEARN TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Financial Review

The acquisition and disposal of investments, together with the management of the Trust's portfolio, was carried out by the Trust's advisers, Evelyn Partners (formerly Tilney Bestinvest). The market value of the investments at the year end was £937,142.

Plans for the Future

The future plans of the Trust will be to continue to provide affordable housing to deserving individuals from the Killearn area and to make donations to worthwhile causes within the community including conservation and environmental issues.

Statement of Trustees' Responsibilities

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in Scotland requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charity Accounts (Scotland) Regulations 2006 (as amended), and the provisions of the charity constitution. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees and signed on their behalf by

Mr J Ptolomey – Chairman

Date: 18 September 2023

THE KILLEARN TRUST

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE KILLEARN TRUST

I report on the accounts for the year ended 31 March 2023, which are set out on pages 6 to 12.

Respective responsibilities of Trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

The charity's trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Scott Gillon BA (Hons), FCCA, CA

Wylie & Bisset LLP

168 Bath Street

Glasgow

G2 4TP

Date: 18 September 2023

THE KILLEARN TRUST

STATEMENT OF FINANCIAL ACTIVITIES

(Including an Income and Expenditure account)

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Total 2023 £	Total 2022 £
Income			
Investment income	2	22,171	22,058
Charitable activities	3	47,854	53,103
Total Income		70,025	75,161
Expenditure			
Costs of raising funds			
Investment management costs		10,350	11,046
Charitable activities			
Direct charitable expenditure	4	111,412	45,414
Support costs	5	1,733	1,715
Total Expenditure		123,495	58,175
Net (expenditure)/income before gains and losses on investments		(53,470)	16,986
(Losses)/gains on investments			
Realised		(1,963)	10,626
Unrealised		(56,346)	51,022
Net movement in funds		(111,779)	78,634
Fund balances at 1 April 2022	11	2,840,101	2,761,467
Fund balances at 31 March 2023	11	2,728,322	2,840,101

All funds are unrestricted.

The Statement of Financial Activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

THE KILLEARN TRUST

BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023		2022	
		£	£	£	£
Fixed assets					
Land and Buildings	7		1,741,422		1,741,422
Investments	8		<u>949,062</u>		<u>1,017,574</u>
			2,690,484		2,758,996
Current assets					
Stock			-		-
Debtors	9	2,900		3,479	
Cash at bank and in hand		<u>37,305</u>		<u>79,917</u>	
		40,205		83,396	
Current liabilities					
Creditors: amounts falling due within one year	10	<u>(2,367)</u>		<u>(2,291)</u>	
Net current assets			<u>37,838</u>		<u>81,105</u>
Net assets			<u>2,728,322</u>		<u>2,840,101</u>
Funds					
Unrestricted funds	11		<u>2,728,322</u>		<u>2,840,101</u>
			<u>2,828,322</u>		<u>2,840,101</u>

Approved by the trustees and signed on their behalf by:

Mrs G Smith – Treasurer

Mr J Ptolomey - Chairman

Date: 18 September 2023

THE KILLEARN TRUST

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

1.1 Basis of preparation

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The Killearn Trust meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The Trustees consider there are no material uncertainties about the Trust's ability to continue as a going concern.

1.2 Income resources

Donations, legacies and other forms of voluntary income are recognised as income when receivable, except insofar as they are incapable of financial measurement.

1.3 Expenditure

All expenditure is included on an accrual basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of resources expended in the Statement of Financial Activities. The Trust is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

1.4 Fixed Assets

All assets are valued at historical cost. It is the charity's policy to maintain the Properties in a state of good repair, the cost of maintenance being charged in the Statement of Financial Activities in the year it is incurred. Consequently, the Trustees consider that the residual value (based on cost or subsequent valuation) of the property is such that no depreciation is required. Prior to 1 April 2020 the property was held at revaluation which represents a change in accounting policy.

1.5 Investments

Quoted investments are valued at Market Value.

1.6 Stock

As the original cost of the Parish of Killearn books has been exceeded by the income from sales, no value is attributed to the remaining stock.

1.7 Debtors and prepayment

Debtors comprise rentals due to be paid to the Trust by the property agents, minor rent arrears and amounts paid in advance for expenses.

1.8 Cash at bank

This comprises cash held by the Trust's bankers.

1.9 Liabilities and provisions

This comprises estimates due by the Trust for services received but not yet paid for.

THE KILLEARN TRUST

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies (continued)

1.10 Financial Instruments

The Trust only has financial assets and liabilities of a kind that qualify as basic financial instruments.

1.11 Accumulated funds

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

General funds are used for payment of grants and donations, the maintenance of properties, professional fees in connection with the Trust's assets and any other expenses that arise.

Further details of each fund are disclosed in note 11.

1.12 Judgements and key sources of estimation uncertainty

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

2 Investment income

	2023	2022
	£	£
Income from listed investments	22,014	22,055
Interest receivable	157	3
	<u>22,171</u>	<u>22,058</u>

3 Income from charitable activities

	2023	2022
	£	£
Rental Income	47,732	52,966
"Parish of Killearn" book	122	137
	<u>47,854</u>	<u>53,103</u>

THE KILLEARN TRUST

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

4 Direct Charitable expenditure

	2023	2022
	£	£
Repairs, maintenance & insurance of properties	92,848	32,509
Buchanan Monument maintenance	650	610
Well Green maintenance	5,153	140
Glebe maintenance	112	60
Grants to Killearn Primary School	-	2,200
Donations	467	4,595
Legal & professional fees	12,182	5,300
	111,412	45,414

5 Support costs

	2023	2022
	£	£
Independent examiner's fees	1,476	1,380
Meeting costs	20	56
Honoraria	200	200
Sundry expenses	37	79
	1,733	1,715

6 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or expenses during the year other than the Honorary Secretary and Treasurer (2022: none other than honorarium). It was agreed to pay them an honorarium of £100 per annum (2022: £100 per annum). There are no other related party transactions (2022: none).

THE KILLEARN TRUST

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

7 Tangible Fixed Assets

	Land & Buildings £	Total £
Cost		
Balance at 1 April 2022	1,741,422	1,741,422
Disposals	-	-
As at 31 March 2023	1,741,422	1,741,422
Net book value		
As at 31 March 2023	1,741,422	1,741,422
As at 31 March 2022	1,741,422	1,741,422

The properties included above were recognised using a previous open market basis valuation as a deemed cost. The historic cost of the properties was £66,469. No depreciation has been charged on the properties.

8 Fixed asset investments

	UK quoted shares £	UK cash in portfolio £	Total £
Market value at 1 April 2022	950,388	67,186	1,017,574
Acquisitions at cost	64,503	-	64,503
Disposals at cost	(21,402)	(55,267)	(76,669)
Change in value in year	(56,346)	-	(56,346)
Market value at 31 March 2023	937,143	11,919	949,062
Historic cost at 31 March 2023	678,616	11,919	690,535
Historic cost at 1 April 2022	635,515	67,186	702,701
Reconciliation of movements on unrealised gains on investments:			
Unrealised gains at 1 April 2022	314,873	-	314,873
Net gains/(losses) on revaluations in year	(56,346)	-	(56,346)
Unrealised gains at 31 March 2023	258,527	-	258,527

9 Debtors

	2023 £	2022 £
Rent arrears	200	290
Property agents	1,600	2,199
Prepayments	1,100	990
	3,479	3,479

THE KILLEARN TRUST

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

10 Creditors: amounts falling due within one year

	2023	2022
	£	£
Accruals	<u>2,291</u>	<u>3,217</u>

11 Analysis of charitable funds

2023 Analysis of Fund Movements	Balances at 1 April 2022 £	Income £	Expenditure £	Transfers £	Gains/ (Losses) £	Balances at 31 Mar 2023 £
Unrestricted Funds						
General	783,806	70,025	(123,495)	-	(1,963)	728,373
Unrealised appreciation	314,873	-	-	-	(56,346)	258,527
Land & Buildings	1,741,422	-	-	-	-	1,741,422
Total Unrestricted Funds	<u>2,840,101</u>	<u>70,025</u>	<u>(123,495)</u>	<u>-</u>	<u>(58,309)</u>	<u>2,728,322</u>
Total Restricted Funds	-	-	-	-	-	-
Total Funds	<u>2,840,101</u>	<u>70,025</u>	<u>(123,495)</u>	<u>-</u>	<u>(58,309)</u>	<u>2,728,322</u>

2022 Analysis of Fund Movements	Balances at 1 April 2021 £	Income £	Expenditure £	Transfers £	Gains/ (Losses) £	Balances at 31 Mar 2022 £
Unrestricted Funds						
General	756,194	75,161	(58,175)	-	10,626	783,806
Unrealised appreciation	263,851	-	-	-	51,022	314,873
Land & Buildings	1,741,422	-	-	-	-	1,741,422
Total Unrestricted Funds	<u>2,761,467</u>	<u>75,161</u>	<u>(58,175)</u>	<u>-</u>	<u>61,648</u>	<u>2,840,101</u>
Total Restricted Funds	-	-	-	-	-	-
Total Funds	<u>2,761,467</u>	<u>75,161</u>	<u>(58,175)</u>	<u>-</u>	<u>61,648</u>	<u>2,840,101</u>

The unrestricted funds are available to be spent for any of the purposes of the charity.